



Office of Environmental Health and Instructional Safety
(714) 278-7233/ Fax (714) 278-4533
URL <http://ehis.fullerton.edu/>

HOT WORK PERMIT REQUEST

This hot work permit is required for any temporary operation involving open flames or heat and/or sparks in areas other than the Auto Shop, Central Plant, or outdoor areas free of combustible materials. This includes but is not limited to: brazing, cutting, grinding, soldering, thawing pipe, torch applied roofing, and welding.

Authorization: (print clearly)

This permit will authorize _____ of _____
(Name) (Company or Department)

Building or Area:

_____ (be specific)

_____ (Start Date) _____ (Time)

_____ (End Date) _____ (Time)

Project: _____ Work Order #: _____

Type of Hot Work: Arc Welding Brazing Cutting Grinding Soldering
 Torch Applied Roofing Other _____

Safety Precautions: EH&IS notified
 Appropriate Fire Extinguisher on site
 Fire Watch implemented for 30 minutes after end of job

**IN EMERGENCY CALL
911
Or
278-2515**

Employees Performing Work: _____

Approval:

Comments: _____

Approved (signature): _____ (print name): _____

Except in cases of Emergency, this request is to be sent or delivered to EH&IS 72 hours (3 working days) prior to the start time. Permits will be available for pick up between 9:00 AM to 4:00 PM Monday through Friday.

Once request form is filled out please: E-mail to: sbourdon@fullerton.edu
Campus Mail: EH&IS, T14

See the next page for instructions.



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Instructions on Completing the Application for Hot Work Permit

- Name List the name of the individual or individuals whom CSUF has authorized to do the work.
- Company List the company or Department that CSUF has authorized to perform the work.
- Building or area List specific building name, room & floor number to easily locate the worksite. List multiple floors or areas if applicable.
- Start Date / Time List the date and time these activities will begin.
- End Date / Time List the date and time the activity will cease.
- Project List the project name.
- Work Order number List the Facilities Management Services Center work order number, if applicable.
- Type of hot work Specify type of work to be performed by location.
- Safety precautions Check boxes that apply.
- Employee Performing work Only the employee performing the work should be listed on this line.

Approval section to be filled out by EH&IS or Plant personnel authorized to approve hot work permits.

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| • Comments | List any comments by the permit applicant / EH&IS personnel which would be useful or clarifications. |
| • Area approved by | EH&IS or approved Facilities Management personnel authorized to approve the project should sign on this line. |

Important Note: To send this document via e-mail, save it in your documents once completed, attach it to an e-mail, and then email it to sbourdon@fullerton.edu.