




Safety Training Calendar

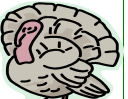
SEPTEMBER

Mon	Tue	Wed	Thu	Fri
1	2	3 <i>General Safety</i> 9am	4 <i>Small Cart Training</i> 8am <i>Small Cart Training</i> 9am	5
8	9 <i>General Safety</i> 1:30pm	10 <i>Unit 6 Tailgate Meeting</i> 12:45pm	11	12
15	16 <i>First-Aid Training</i> 8:30 am	17 <i>Adult CPR</i> 8:30	18 <i>General Safety</i> 9am <i>Forklift Hands-on</i> 2pm	19
22	23 <i>Small Cart Training</i> 8am; 9am & 10am	24 <i>Forklift Hands-On Training</i> 2pm	25	26
29	30			

OCTOBER

Mon	Tue	Wed	Thu	Fri
		1 <i>General Safety</i> 9am	2 <i>Adult CPR</i> 8:30	3
6	7 <i>Bloodborne Pathogen Training for Custodians</i> 7am	8 <i>Unit 6 Tailgate Meeting</i> 12:45pm	9 <i>Defensive Driver Training</i> 8:30am <i>Van Safety</i> 11am	10
13	14	15	16 <i>Propane Buffer Safety for Custodians</i> 7am	17
20	21 <i>First-Aid</i> 1:30	22	23 <i>General Safety</i> 1:30	24
27	28	29	30	31 

NOVEMBER

Mon	Tue	Wed	Thu	Fri
3	4	5 <i>General Safety</i> 9am	6 <i>First-Aid</i> 8:30am	7
10	11	12 <i>Unit 6 Tailgate Meeting</i> 12:45pm	13	14
17	18 <i>Community CPR (Adult, Child & Infant)</i> 8am	19	20	21
24	25	26	27 	28

****Course Descriptions and Objectives on Next Page**

Course Descriptions

General Safety

This training is required of all campus employees regardless of length of service. The 1 ½ hour training accomplishes several purposes. It complies with various health and safety regulations, provides information and awareness of safety issues and programs on campus, and provides an avenue for employee feedback on safety issues. General Safety includes personal safety, emergency preparedness and workplace violence information. *Register through ETD or by calling Kenna Schoenherr at ext. 7233.*

Community CPR

Community CPR covers breathing and cardiac emergencies for adults, children, and infants. Upon successful completion of the 4 hour course, students will receive an Adult, Child, and Infant CPR certificate valid for one year. *Register through ETD or by calling Kenna Schoenherr at ext. 7233.*

Adult CPR

Adult CPR covers breathing and cardiac emergencies for adults only. Upon successful completion of this 3 ½ hour course, student will receive a certificate valid for one year. *Register through ETD or by calling Kenna Schoenherr at ext. 7233.*

Basic First Aid

This 4 hour course trains individuals to recognize and care for victims of injuries and sudden illness. Upon successful completion of Basic First Aid, student will receive a First Aid certificate valid for 3 years. *Register through ETD or by calling Kenna Schoenherr at ext. 7233.*

Defensive Driver & Van Safety

State and university policy require all employees who drive state or privately owned vehicles on state business an average of more than once a month, or who transport students at any time, attend a Defensive Driver course.

Van Drivers: If you drive a university-owned or rented van at anytime, new campus regulations require you to take Van Safety. For your convenience, we have added Van Safety to the regular Defensive Driver Course. If you have taken a Defensive Driver Course in the past, you do not have to attend the entire course for Van certification, only the last hour. If you will not be driving university vans, you may leave when this portion of the course begins. Defensive Driver portion is 3 hours with an additional 1 hour for Van Safety students. *You must register in advance by calling Alice at ext. 7233.*

Small Cart Training

If you drive an electric or gas-powered cart on campus, you are required to take Small Cart Training. This course ensures that the policies of the campus are understood and that employees are aware of the hazards associated with small cart maintenance and use.

Forklift Training

Forklift certification is required every 3 years for employees who operate forklifts as part of their job duties. Training includes the potential hazards associated with forklifts and hands-on operation of the forklift.

All Courses Require Advanced Registration.

Want special training for your staff? Call us! We will schedule training specific to your job, department or schedule. EH&IS ext. 7233